

# Candlestone Exhibit

(Established August 21, 2015)

Exhibit Assistants: Barbara Zimmerman 989-513-0270 & Carol Nutter 989-400-9661

Open to all Midland Artists guild members engaged in creating 2 D art pieces or photography.

1. Each artist is invited to hang 1 piece of 2 dimensional art work on the wall in the Dahlia Room.
2. Each artist must sign up with the exhibit assistant before taking art to the facility.
3. Each artist will be assigned one hook for their art work.
4. The art work change date will be during the first week every three months: January, April, July, and October.
5. After the initial start up the artist will be responsible for maintaining art work in the exhibit.
6. The art work can be delivered between 8 am and 6 pm. The artist must check in at the managers office.
7. You will hang your own work. Please adjust your wire to keep the art work aligned across the top with all the other pieces.
8. The building is secure 24 hours a day. Ring the entry button and someone will let you in.
9. The artist will fill out a card in the “artist’s box”. The box is located in managers office. Your card will have your name, phone number, date, and a list of the art work with prices.
10. The artist is responsible for keeping track of their own art work by changing the information on the card in the “artist’s box”.
11. If the artist that removes their work permanently from the exhibit will contact the exhibit assistant immediately.
12. MAG Artist Instructions for Exhibit Venues must be followed. Go to the exhibits page on the MAG website: [www.midlandartistsguild.org](http://www.midlandartistsguild.org)
13. A MAG Exhibitions Waiver signed by the artist must be on file with the Exhibits Chairperson.

## Size:

1. Minimum: 16 x 20.
2. Maximum: 24 x 36.

## Labels:

1. MAG art labels must be used to identify the art pieces.
2. The Exhibits Assistant will keep the Candlestone supplied with blank labels.
3. Blue tape will attach the label to the wall. Blue tape is located in the “artist box”.

## Sales:

1. The customer pays the office personnel who will put the money in a envelope with the artists name on it.
2. The envelope will be stored in the locked office.
3. The Candlestone will call the artist to let them know when their art work sells.
4. There will be no commission taken on sales.
5. The artist is responsible to fill the empty nail by replacing the piece after a sale.
6. The Candlestone management reserves the right to refuse art work they feel is inappropriate.